



## Oracle Life Sciences Users Group - Charter and Organization

### Charter ([Click here to reach www.olsug.org](http://www.olsug.org))

The Oracle Life Sciences User Group (OLSUG) is chartered in accordance with the objectives described in the OLSUG Mission Statement and functions as a Special Interest Group (SIG) of the Independent Oracle Users Group (IOUG). The Oracle Life Sciences User Group (OLSUG) represents a worldwide association of professions who share a vested interest in the successful deployment and use of Oracle Database-centric technology, products and features within the life sciences and healthcare industries. Comprised of Oracle Life Sciences and Healthcare users, Oracle Corporation and its alliance partners, the OLSUG provides the following value propositions:

- A. A forum that fosters networking among Life Science and Healthcare users with similar interests, objectives, concerns and issues, where members are encouraged to share implementation strategies and product experiences. Outcomes of such activities include sharing and documentation of best practices and useful information, formalization of initiatives for problem solving, and documentation of common concerns.
- B. A process by which the OLSUG can speak on matters of common interest with the intent of enhancing the performance of the Life Sciences and Healthcare industries through innovative IT based process solutions.
- C. Organized presentations from Oracle management, developers, alliance partners, and others to keep the OLSUG informed of changes in direction, product plans, and other areas of concern.

### Membership

- A. All Oracle Life Sciences and Healthcare users and partners are invited to become members of the OLSUG. Members are encouraged to, and should, actively participate in OLSUG activities by: attending meetings, participating in meeting presentations, sharing experiences, contributing to the community Wiki web site, responding to internal OLSUG communications, providing updated membership information, and ensuring appropriate functional and technical representation for each Oracle product line.
- B. As participation by Oracle Corporation is vital to a productive and successful OLSUG, the OLSUG provides for Oracle representation and participation in the OLSUG organization and its meetings, and welcomes Oracle's strategic support in matters of official communications, meeting facilitation, speakers, and in other areas of common interest.

- C. Active participation in the OLSUG is voluntary and is in no way limited or affected by a member's individual relationship with Oracle, except as described in the OLSUG charter and bylaws.

## **Leadership**

### **A. Purpose**

The OLSUG will be managed by a Board of Advisors. Board members must be members in good standing of the OLSUG.

### **B. Composition and Term of Advisory Board**

1. The Board will consist of 11 members: six from member companies ("User members"), two from Oracle Alliance Partners ("Partner members") and three from Oracle Corporation ("Oracle members"). Members are elected by the OLSUG at large.
2. The Board will consist of eleven peer Board members with sub-committee leaders, as appropriate.
  - a. Each Board officer shall be elected to serve a two-year term and shall be provided unlimited opportunities for re-election.
  - b. Existing board members who are in good standing may elect to serve a further term as long as a quorum of the current active board agrees.
  - c. Board officers are elected by a majority vote of Board members.

### **C. Advisory Board General Duties**

1. **Involvement:** Board members are expected to take an active role in leading and supporting all OLSUG initiatives and should be primarily concerned with furthering the objectives of the OLSUG.
2. **Board Member Removal:** Any Board member elected by voting members of the OLSUG or appointed by the Board may be removed by a majority vote of the Board whenever, in the Board's judgment, it is in the best interest of the OLSUG.
3. **Filling Vacancies:** In the event that a Board member resigns or is unable to fulfill his or her duties, the Board may appoint a new member to serve in that capacity for the remainder of that term.
4. **Quorum:** A majority vote of members of the Board shall constitute a quorum for the transaction of business at any meeting of the Board, except removal of a Board member as described in Section C, Item 2 of the Charter
5. **Meeting Responsibilities:** The Board will meet, in person on an annual basis, and by regular teleconference calls in the off months to accomplish matters of interest, including but not limited to the following:
  - a. Ensure that OLSUG activities effectively serve the objectives of the OLSUG Mission Statements.

- b. Review, create or enhance elements of the OLSUG hierarchy, such as committees and sub-committees, as necessary.
- c. Nominate new members to provide Advisory Board leadership.
- d. Plan for OLSUG meetings and conferences.

#### D. Board Officers – Specific Duties

In addition to participating in the Board duties, additional duties and responsibilities of Board officers are described below.

1. Provide vision and leadership to OLSUG members.
2. Assist with the planning of the OLSUG meeting and conference(s).
3. Manage web site facilities.
4. Manage financial aspects of the SIG and provide quarterly updates on the financial status of OLSUG.
5. Other duties as required.

#### **Election Process**

- A. Every two years, the OLSUG Board will solicit nominations for new Board members to replace Board members as necessary. Existing board members who are in good standing may elect to serve a further term as long as a quorum of the current active board agrees.
- B. Candidates will submit a profile and agree to fulfill the responsibilities of Board membership.
- C. Elections will be held every two years by the OLSUG members at large.

#### **Finances**

OLSUG runs as a non-profit enterprise. The member companies providing leadership to the OLSUG will pay the travel and other expenses of the individuals assigned to participate in the Board and other sub-committee activities. The member companies will also pay for travel and other out-of-pocket expenses of individuals attending OLSUG meetings and other similar events.

In no case will the OLSUG hire any permanent employee.

As appropriate, the Board or authorized sub-committees may assess meeting fees to individuals attending OLSUG meetings and to ISV partners in order to cover the costs of meeting room rentals, speakers' expenses, meals, refreshments, etc. Such fees should not exceed actual costs plus a contingency reserve.